



CHALDEAN FEDERATION OF AMERICA

www.chaldeanfederation.org

OPERATION R4

Update on Iraqi-Christian Refugees World-Wide Survey

August 2006 --- March 2007

Submitted by:

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Washington, D.C. 20520-5824

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1. Introduction

This document supplements the CFA's publication, OPERATION R4 - WAVE I:A Survey Study of Iraqi-Christian Refugees World-Wide, released in August 2006 to the US Department of State, the Refugee USA Council, members of the US Congress, the UNHCR and other organizations as well as NGOs. As a supplement it overviews the processes employed and summarizes the findings from a sample of 4,000 cases received and processed over a nine-month time period..

Since July 2006, Chaldean Federation of America (CFA) has received and processed over 4000 survey applications representing nearly 12,000 Chaldean and Assyrian refugees who have fled to 31 countries—a fraction of the more than 250,000 who are currently concentrated in Greece, Jordan, Lebanon, Syria and Turkey. Over the initial months of operations, the CFA developed a data input, archiving and retrieval process that makes possible the detailed documentation of its refugee community members “in transit.” This systematic approach allowed the CFA to amass a body of data that:

- identifies special service support needs (e.g. medical, elder care, treatment for post-traumatic stress syndrome—PTS);
- facilitates tracking of refugees' needs in country, their resettlement status; and,
- expedites referral to in country humanitarian, educational and/or employment assistance.

The CFA's comprehensive *Survey Application* format, along with the internal *Data Summary Form and Guidelines* (and archiving procedures (including imaging and internet resident storage) will continue to function as the vital links between the refugee/refugee family, humanitarian organizations, educational services, the immigration authorities and the sponsoring relative stateside. The CFA and its research partner, Third Millennium Education Institute, have developed a prototype system that has the potential to streamline the efficiencies of the multiple steps required for

processing applications for immigration or for determining refugee status for the applicants and their families. The preliminary survey formed the foundation for data gathering to represent the cause of the Chaldean refugees; and organized the information in such a way as to expedite intake at UNHCR offices overseas, the INS and Homeland Security. Over time and with external support to build our capacities the CFA will be able to optimize the already systemized approaches to documentation to a level of replicability for other refugee groups and for other countries of the world. The CFA has seen that this humanitarian crisis has generated creative problem-solving strategies for the dynamic documentation of in-transit resettling refugees and may have replicable elements within its steps to shorten the wait time for other refugee groups across the world, employing this model.

2. Methods and Operations

As noted in the August 2006 publication, *OPERATION R4 - WAVE I: A Survey Study of Iraqi-Christian Refugees World-Wide*, the CFA launched its initiative with media saturation campaign, filling the ethnic broadcasting networks' air waves with "round-the-clock" announcements of the survey's availability, and the potential it held to accelerate the rescue, and/or resettlement of Iraqi Christian refugees. The CFA reached out across the North American continent through the Middle Eastern Broadcast Network (MBN) the leading Middle Eastern ethnic broadcasting network in the hemisphere and the Chaldean *Voice*. MBN targets an estimated 550,000 members of the targeted community on Comcast cable in Michigan and is delivered as well to 3.5 million Middle Eastern American viewers by satellite throughout United States, Canada and Mexico. In addition, the Iraqi Chaldean American cable television program broadcast on Comcast extended the outreach. CFA also turned to RADIO MBN (690 AM) broadcasting to more than six million people across southeastern Michigan, northeastern Ohio and western Ontario, Canada.

CFA's Immigration and Refugee Committee announced its effort in the *Chaldean News*, the Chaldean Detroit *Times*, and in the news bulletins of 17 Chaldean Catholic Churches of the St. Thomas East Coast Diocese (Michigan, Illinois), and the West Coast Diocese of St. Peter serving Arizona, Nevada, and California. The CFA

made use of the Internet, posting a detailed letter describing the initiative, along with a call for survey responses on its website at: www.chaldeanfederation.org. The CFA has also averaged 100 telephone calls daily (or, over 18,000 telephone inquiries) from potential sponsors since the announcement went public in the beginning of June 2006.

At this writing the CFA has processed more than 4,000 completed survey applications representing nearly 12,000 individuals submitted by mail and by fax at its Farmington Hills Michigan headquarters.

3. Survey Development, Validation, and Data Handling Procedures

Survey Development, Design and Upgrades

During the second and third iterations of Operation R-4's Refugee Identification Phase (September 2006 and January 2007), the external Research and Development Team (Drs. Noda and Karabenick) together with members of the CFA Immigration and Refugee Committee, refined the survey tool that would be completed by potential sponsors to:

- enhance its alignment with the UNHCR Guidelines for Refugee Resettlement; and,
- ensure that cogency, clarity and readability of the items.

The survey tool, which appears in the Exhibits Section of this report (*Exhibit A-Chaldean Federation of America Refugee Beneficiary Intake Form*) is designed to elicit the following data per sponsor applicant, including:

- *Demographic Information for Sponsor (Part A Items 1-6)*, including the immigration/citizenship status of the potential sponsor and
- *Demographic and Situational Information for Refugee Beneficiary (Part B Items 7-19)* including:
 - Addresses and contact information for refugee(s)
 - Number of Beneficiaries per Family; their names, dates of birth, genders
 - Gender(s)
 - Place of Birth (province and village to determine ancestry)
 - Number of Separated, Unaccompanied, or Orphaned Minors
 - Protected Status; and,
 - UNHCR Identification Number, if any.

- Education, Profession and levels of English language fluency
 - Length of Stay in Country of Refuge, to date
 - Description of conditions in Country of Refuge, including (overstay penalties, location of residence or encampment within country of refuge, threat of deportation, ability to seek employment and earn a wage)
- ***Reasons for Leaving Iraq*** (Part C 20- 26 Items) which includes a checklist of possible reasons, again, correlated with the *UNHCR Guidelines for Refugee Resettlement* with provisions for the entry of brief narrative descriptions responses, including, but not limited to:
 - Threat to life, lives of family members and/or loss of property
 - Harassment and/or attacks on property or person(s) due to perceived collaboration with the US and Coalition Forces;
 - Forced removal (seizure of home or residence) due to religious affiliation; confiscation, destruction of homes and/or places business;
 - Interference with Christian religious practices;
 - Forced observance of Islamic Sharia (dress and grooming codes);
 - Forced conversions to Islam, Islamist group or political party under threat of death.
 - Pressures to pay “ al jizia” a tribute tax for living under the protection of Islam
 - Sexual Assault or Rape;
 - Kidnapping and demands for what is called by the Islamic Sharia, “al jizia;”
 - Victimization (threatened, assaulted, beaten, tortured and/or attempted murder or murder of relative) due to religious affiliation and/or political affiliations

Life in the Country of Refuge (Part D: Items 27-33) calls input of detailed data on the refugee’s registration status with the UNHCR Field Office or with a humanitarian organization (NGO), along with a File Number, if known. Additionally, this portion of the survey asks if the refugee has been threatened or prevented from seeking protection and/or resettlement in the country of refuge; if the refugee has been allowed to work in the country of refuge; if children have been allowed to go to school; if the family or individual refugee has been allowed to access medical or health care services; and if the family has been and/or is currently paying an overstay penalty.

¹² A 501.c3 corporation

4. Data Collection, Compilation and Analysis

Confidentiality Considerations:

In addition to ensuring the comprehensive nature of the instrument, the CFA's Survey Development Team placed considerable emphasis on securing the confidentiality of all respondent-sponsors and their potential refugee beneficiaries. Completed surveys, returned by conventional or electronic mail or fax to CFA headquarters were treated in a manner that ensured, to the extent possible, the confidentiality of respondents and their refugee family member(s). Over the seven months of our operation, every participating member of the CFA Data Collection Team has been apprised of the confidential nature of any and all survey information and were cautioned to refrain from commenting on any and all cases that they have read and coded. Since all reviewers are credentialed or licensed professionals or students (attorneys, accountants, physicians, health care professionals, social workers, teachers, professors, MIS specialists) it is only to be expected that the highest of ethical standards are exercised at all times.

Data entry, storage, and management have been conducted in a manner independent of the organization and its affiliates. All individual information is, and will, remain available only to, and be the property of the CFA unless released to the US Department of State and/or UNHCR Field Offices in the appropriate countries of refuge. This report addendum reports only aggregate data, and only to the extent required to support the UNHCR and DOS-PRM to in their efforts to provide formal support for the relief and resettlement of the Iraqi Christian Refugees. The CFA received the voluntary support of the *Third Millennium Education Institute* of Troy, Michigan² in data organization, compilation, analysis and interpretation (Drs. Phyllis A. Noda and Dr. Stuart Karabenick).

Coding of Surveys:

To further ensure confidentiality, facilitate data compilation and expedite retrieval of original applications from the archives for purposes of analysis, surveys were assigned a 10-11 digit alpha-numeric code consisting of the first initial of the sponsor's family/last name and first initial of the given name, the abbreviated country code of refugee (UN Statistics Division assigned country codes) and a six-digit numeric code.

Data Entry:

Once survey forms had been reviewed the Data Collection Team, data was transferred onto an electronic *Application Data Summary Sheet* with data fields corresponding to an electronic data repository system/archive. Copies of the form along with the directions for its completion are presented in *Exhibit C*.

Quality Control: Every application passed through a three-step process, which included: (1) coding, as previously described; (2) review by two persons (in most cases with multilingual competencies in written Arabic and English, as well, Chaldean-Aramaic) and completion of summary; (3) final review to check for accuracy in recording demographic details and reasons for flight, as well as to identify cases of extraordinary nature.

5.. *Limitations of the Survey Study*

There was no intention to develop an instrument that conformed to the rigors of an academic study, but, rather, to identify numbers of persons and their human needs to support and expedite consideration of cases in the country (ies) of refuge, and, ultimately, to support resettlement efforts. The CFA anticipates that later waves of the study will allow for the further refinement of the coding and data collection processes as well as offer a bilingual version of the survey tool

The vast majority (90%) of potential sponsors are first generation immigrants, or former refugees, themselves, for whom English is a second language, therefore, those survey items calling for short answer responses written in English were often cryptic and/or very general. The CFA Data Collection Team followed-up with telephone interviews of the potential sponsors on applications that may have been incomplete, unclear or illegible to elaborate on the details and developed a data supplemental form for sponsors presented as Exhibit B of this document to collect additional critical information. In the same vein, potential sponsors may unwittingly have used incorrect descriptors or imprecise language, which, if interpreted literally (or without benefit of a phone call for explication) would affect the categorization of the levels of their beneficiary's vulnerability status.

The survey forms were completed by secondary parties, i.e. the potential sponsors, who, by virtue of their distance, may have lacked access to certain critical details related to the conditions in their relatives' country (ies) of refuge and/or the conditions surrounding the exodus from their Iraqi homeland. Therefore, these limitations require immediate follow-up by resettlement agencies to conduct one-on-one interviews with the potential beneficiaries to explore the details of what appear to be untenable, inhuman and often discriminatory conditions in the countries of refuge.

The following section provides a summary of key findings and an analysis of Waves I –III data organized by country of refuge.

6. Summary of Key Findings

Over the six months since the launch of Operation R-4, the CFA has processed 3552 Cases representing 11,769 individuals, located in 31 Countries of Refuge. Of note are the growing numbers of concentrations in Syria(1865 cases); Jordan (1156 cases); Turkey (178); Greece (135);89 (Lebanon); 16 (Egypt). The locations of potential sponsors are nearly as diverse as the countries to which the refugees have fled. The CFA's survey identified the 3,551 cases of potential Sponsors (family) dispersed across the 12 states with 2030 from Michigan (Macomb County mainly); with the remaining distribution as follows: 749 from California; 690 in Illinois; 46 from Arizona; 28 in Nevada and in Florida; 22 Ohio;17 Texas; 14 New Jersey; 12 North Carolina;9 Wisconsin.

At this reporting time, the CFA has identified over 1,000 or thirty per cent (30%) of the Chaldean refugees as having protected status , evidenced by their UNHCR numbers. Sixty-four percent (64%) of the refugees are immediate family members of the potential sponsors. With 90% reported data for the Educational Levels, it appears indicate that the sample of potential refugees/entrants are a relatively well-educated group with:24% High school Grads;13% College Grads;12% Advanced or Terminal Degrees (Masters. Ph.D's, M.D. DDS, or DVM)..

Over 90% of the sample cited Religious Persecution/Discrimination as either a precipitating or contributing factor to their flight, while 2043 reported that either they or a member of the family had been victims of violence or torture. Kidnappings and attempted extortion victims were reported at 1510 cases., with nearly 1500 cases indicating that their homes or places of business had been destroyed. Nine hundred and thirty-six (936) of the cases reported that they were victims of political persecution with 239 indicating that they were persecuted or harassed because of their actual or perceived collaboration with US and/or Coalition forces. Two hundred cases indicated that they or family (women or children mainly) had been assaulted physically. Over 500 cases were determined to be women and children at risk with a significant number of minors separated from their families. Over 64% of the cases (2282) or over 6,000 persons indicated that they were seeking Family Re-unification. In the special needs categories, 626 cases were identified as extraordinary or extremely vulnerable, 116 cases are elderly persons, many alone, with little chance of local integration, with fewer than 100 cases citing medical needs.

Details on the refugees' lives in the countries of refuge have not been finalized reviewed but preliminary reviews have identified and/or confirmed the trends noted in UNHCR reports and in recent media coverage; i.e., overstay penalties; lack of access to health, human services, and particularly education . In this latter regard, that there seemed to be a broad-ranging foreclosure from enrollment in K-12, college, university undergraduate or professional schools in countries of refuge not bound by the Geneva Refugee Convention such as Turkey, Jordan, Syria and others.

The following table presents summary data organized by country of refuge.

Demographic Data					Reasons for Seeking Refuge														
COUNTRY OF REFUGEE	# Cases	# Persons	Unaccompanied/Separated Minor	Protected	Abductions	Coercion and/or Tribute Tax	Assault/Rape	Retaliation for Collaboration with U.S. or coalition	Religious Persecution	Political Persecution	Seizure, destruction of Home or Business	Prospects of Local Integration	Women/Girls at Risk	Survivor or Victim of Torture or Violence	Medical Needs	Family Reunification	Additional Comments	Extraordinary Cases	
AZE	AZERBAIJAN	1	3			1			1		1			1		1			
	ABU DHABI	1	1		1	1	1		1		1					1	1		
ARM	ARMENIA	1	1		1	1			1		1			1		1			
AUS	AUSTRALIA	1	4		1	1			1	1	1			1		1	1		
AUT	AUSTRIA	2	4		2	1			1	1	1			1		2	1		
BOL	BOLIVIA	2	8						2	2						2			
CHN	CHINA	2	4						2		1					2			
DNK	DENMARK	5	14		1	1	1		4	4	4		2	2		3	2		
	DUBAI	2	4			1	1		1				1	1	1				
ECU	ECUADOR	1	2						1		1					1			
EGY	EGYPT	12	34		1	3	2		2	8				3		9	3		
FRA	FRANCE	1	3			1			1	1	1			1		1	1		
DEU	GERMANY	64	39		23	12	16		57	17	27	2	11	33	3	41	37		
GRC	GREECE	136	413	0	9	24	35	15	10	128	48	61	0	8	93	1	78	85	29
JOR	JORDAN	1157	3498	41	343	224	211	44	56	1007	389	437	59	207	604	43	804	496	182
KWT	KUWAIT	2	2		2			2	2	2		2		2			2		
LBN	LEBANON	89	297	0	36	16	10	6	5	78	26	29	5	5	57	2	56	23	9
MLT	MALTA	1	2		1	1	1				1					1			
MAR	MOROCCO	1	3			1	1		1		1			1		1	1		
NLD	NETHERLANDS	16	28		9	5	7		15	10	11	0	2	12		11	9	5	
PER	PERU	2	2		1	1	2		2	1				1		2			
QAT	QATAR	1	5						1					1		1			
ESP	SPAIN	1	1			1	1		1	1						1	1		
SWE	SWEDEN	6	10		1	1	1		4	1				2		4	3		
CHE	SWITZERLAND	2	3		1		1		1		1					1	1		
SYR	SYRIA	1865	6540	60	608	432	389	105	144	1732	375	794	46	306	1123	39	1156	651	344
TUR	TURKEY	177	770	8	113	52	43	21	20	168	54	74	4	14	96	1	98	107	49
ARE	U.A.EMIRATES	5	8	0	1	3	3	2	0	3	0	2	1	0	2	0	3	3	0
UKR	UKRAINE	1	1		1		0	0	1	1		1				1			
GBR	UN. KINGDOM	7	13		1	3	5	1	6	5	5		2	5		7	2	1	
	Totals	3551	11,769	145	1189	770	730	198	241	3231	936	1438	116	547	2043	90	2290	1430	619

EXHIBIT A

**LETTER OF TRANSMITTAL
AND
CFA REFUGEE SURVEY FORM**

Name of Sponsor _____ CFA Code _____
Last First M.I.



CHALDEAN FEDERATION OF AMERICA

Committee on Immigration and Refugees
30777 Northwestern Highway, Suite 300
Farmington Hills, MI 48334
Office: 248 851- 3023 Fax: 248 851-9551
Website: www.chaldeanfederation.org

Dear Members of the Community:

As you know, the CFA has been working to rescue, relieve and resettle our people who have fled the intolerable conditions in the Iraqi homeland. We have been advised by the United States Department of State and the United Nations High Commission for Refugees that the information you complete must be clear, accurate and truthful. Your complete cooperation in filling out the attached application on behalf of your refugee family members will ensure their relief and speed the process of resettlement and family reunification.

Please read the following information carefully; it is the official statement of the United States of America's policy on refugees.

"In order to be approved as a refugee, the person must establish that he or she has:

- *suffered past persecution; or,*
- *has a well-founded fear of future persecution because of:*
 - *race,*
 - *religion,*
 - *nationality,*
 - *membership in a particular social group, or political opinion, as specified in INA§101(A) (42).*

A person, who has ordered, incited, assisted or otherwise participated in persecution on account of race, religion, nationality, membership in a particular social group, or political opinion is, by definition, not a refugee. Likewise, an applicant who has been "firmly resettled" in a third country may not be admitted under INA § 207, and applicants are subject to various statutory grounds of inadmissibility, including criminal, security, and public health grounds, some of which may be waived."

We are confident that with your cooperation, and our community's generous contributions of time and effort, we will succeed in bringing your family members to their new home and the beginnings of a new life.

May God bless you all, and may He continue to protect our refugee members and lead them to safety.

Sincerely,

Michael George,
CFA Chairman

Name of Sponsor _____ CFA Code _____
Last First M.I.



CHALDEAN FEDERATION OF AMERICA

Committee on Immigration and Refugees
30777 Northwestern Highway, Suite 300
Farmington Hills, MI 48334
Office: 248 851- 3023 Fax: 248 851-9551
Website: www.chaldeanfederation.org

REFUGEE SURVEY FORM

Directions: Kindly PRINT ALL RESPONSES to the following questions. In the event you wish to include additional information, please attach one or more separate sheet(s) to this form. Be certain that you include your name, address and phone number on all attachments to prevent loss or misplacement of this very important information.

PART A: REFUGEE SPONSOR INFORMATION

1. Your Full Name: _____

Last First Middle Initial

2. Your Date of Birth: _____ / _____ / _____

Month Day Year

3. Your Full Address: _____

No. Street Name

City State Zip code

4. Your Phone Number(s):

Home: () _____, Cell: () _____

Work or Place of Business: () _____

5. Your Email Address: _____

6. Your Immigration Status in the United States (Please check one):

US Citizen Permanent Resident (Green Card) Please provide Green Card No.: _____

Asylee Refugee Other (Please explain) _____

Name of Sponsor _____ CFA Code _____
 Last First M.I.

PART B: REFUGEE INFORMATION

7. Full name of refugee head of household:

 Last Name (or Family Name)

 First Name Middle Initial

8. Date of Birth: _____ / _____ / _____
 Month Day Year

9. Gender: Male Female

10. Relationship of refugee to you:

11. Place of Birth (Please provide complete information, including Village or City Name, Province Name and Country):

12. Complete Current Address in Country of Refuge:

13: Current Phone Number(s) in Country of Refuge

14. List the names, genders, dates of birth of spouse and all minor children who are immediate family of the refugee named in Item # 7 of this application and complete all requested information:

Name(s) of Refugee's Spouse, sons and/or daughters	Relationship to Refugee	Date of Birth	Birthplace	Education or Profession

*****NOTE: IF YOU ARE SPONSORING MORE THAN ONE FAMILY OR MEMBERS FROM SEPARATE FAMILIES, YOU MUST COMPLETE A SEPARATE APPLICATION FOR EACH.**

15. When did the refugee(s) arrive in his/her/their current location? Please provide Month and Year of their arrival in the country of refuge. Month _____ Year _____.

Name of Sponsor _____ CFA Code _____
 Last First M.I.

16. What language(s) can your relative(s) speak, read and/or write?

Language	Speak	Read	Write

17. How, or by what method of transportation did he/she/they flee from Iraq?

18. Name of Church, if any, they attended in Iraq. _____

19. Check all official documents that the refugee(s) are carrying with them:

Iraqi Passport Military Service ID Personal ID Driver's License

Birth Certificate Baptismal Business Property Any Other
 Certificate Ownership Document(s)

Please list any other official documents that the refugee(s) may have in their possession:

Name of Sponsor _____ CFA Code _____
Last First M.I.

PART C - REFUGEE(S) REASON(S) FOR LEAVING IRAQ:

Check one or more of the following applicable circumstances related to their flight from Iraq. Important: It is the responsibility of the refugee to provide Resettlement authorities with details such as time, date and place of incident(s); and documentation including documents and or photos supporting their claim may be very helpful to their case approval.

20. Were any of the refugees or members of the refugee family that you listed on this application victim(s) of any of the following acts? (Check all that apply)

- Physical violence _____
- Verbal or written threats of violence _____
- Kidnapping _____
- Sexual assault _____
- Rape _____
- Attempted murder _____
- Mutilation _____
- Killing / Murder _____

21. Were the properties of the refugee(s) that you listed on this application subjected to any of the following? (*Please check all that apply*)

Business:

- Seizure of business
- Property confiscation
- Looting, destruction, and burning of property
- Prevented from conducting business

Home:

- Forced eviction
- Property confiscation
- Looting, destruction, and burning
- Seizure of personal property

22. Does (do) the refugee(s) listed on this application believe that he/she/they experienced personal violence or the loss/destruction of their business(es), and/or residence(s) listed in Items 20 and 21 because of (Check all that apply):

- Religion
- Political Affiliation
- Cooperation/Collaboration with Coalition Forces
- Other (Please explain below.)

23. Was/Were the refugee(s) listed on this application prevented from participating in any of their religious practices? Yes No Please describe: _____

24. Was/Were any of the refugee(s) listed on this application forced to: (Check all that apply)

- Follow strict Islamic Sharia rules
- Forced to convert to Islam
- Other (Explain) _____

25. Were any of the refugees listed in this application prevented from exercising freedom of choice in: (Check all that apply.)

- Affiliation with a Political Party or Organization
- Voting
- Exercising their civil rights

26. Additional Information

PART D: LIFE IN THE COUNTRY OF REFUGE

27. Has the refugee applied for and/or been interviewed as a refugee applicant for protection and resettlement with a humanitarian aid organization or agencies such as UNHCR (United Nations)? No Yes

If the answer is Yes, kindly provide:

a) Name of Agency to which they have applied: _____

b) Date of Application: _____

c) Place in which application was made (country and city): _____

d) Status of application for protection, assistance and/or resettlement:

Pending Granted Denied

File Number: _____

28. Has (Have) the refugee(s) been threatened and /or prevented from applying for protection and resettlement in the country of transit (in their current location)? Yes No

29. Is this refugee and/or his/her family members allowed to work in the country of refuge? Please check the appropriate response: Yes No

If able to work, describe the type of occupation in which the refugee(s) is/are engaged.

If not allowed to work, provide reasons why.

Is the refugee and/or family obliged to pay overstay penalty or under threat of deportation in the country of transit? Yes No

Additional Comments _____

30. Are the children allowed to be enrolled in schools in the country of refuge? Yes No

31. Does the refugee/family have adequate, sanitary, safe housing? Yes No

32. Does the refugee/family have access to adequate medical care in the country of refuge? Yes No

DISCLAIMER : This application is being used for information purposes to assist the refugees' efforts to resettle into a county of permanent residency. The information on this Refugee Sponsorship Form has been furnished by the sponsor and/or refugee applicant.

EXHIBIT B

SUPPLEMENTARY INFORMATION FORM



CHALDEAN FEDERATION OF AMERICA

www.chaldeanfederation.org

Dear Refugee Sponsor,

The Chaldean Federation of America (CFA) is pleased to report that it is accomplishing its goals of developing an international “AWARENESS” of the plight of our Chaldean refugees and securing the safety of those who have fled Iraq. A number of agencies, including the US Department of State and the United Nations High Commission for Refugees (UNHCR) are communicating with us regularly, communicating the need for additional and/or accurate information to speed up the review process.

Although you completed a detailed form earlier, we are requesting your cooperation in confirming the requested information on the attached form.

Please COMPLETE and RETURN the attached form in order to provide the additional, required information by _____

We invite you to visit the CFA website at www.chaldeanfederation.org for **regular** progress updates of our R-4 Project (Research, Rescue, Relief and Resettle Refugee Project).



CHALDEAN FEDERATION OF AMERICA

www.chaldeanfederation.org

KINDLY COMPLETE AND THIS FORM RETURN TO THE CHALDEAN FEDERATION OF AMERICA IMMEDIATELY TO ALLOW US TO CONTINUE PROCESSING

1 Your Name _____

2. Address _____

City _____ State _____ Zip Code _____

3. Home Phone /# _____ 4. Work Phone # _____ 5. Cell Phone: _____

6. Status under which you were admitted to the US? 7 Your Current Status:

- Immigrant
- Refugee
- Visitor
- Asylee
- Business Visa
- Student
- Other (Please specify)

- Citizen
- Permanent Resident
- Visitor
- Student
- Work Visa
- Medical Visa
- Asylee Applicant
- In Deportation Proceedings
- Other (Please specify)

PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS ON BEHALF OF YOUR REFUGEE APPLICANT:

8 Refugee Name _____
(Last Name) (First Name) (Middle Initial)

7. Relationship of Refugee to YOU _____

8. TOTAL # of refugees in THIS family _____

9. COMPLETE Address of Refugee: _____

10. Country of Refuge _____

11. Telephone Number(s) _____ 12. Cell Phone(if available) _____

13. UN Number (if registered with UNHCR): _____

14. Country of Destination Desired: _____

EXHIBIT C

*DIRECTIONS AND GUIDELINES FOR
APPLICATION DATA SUMMARY SHEET*

AND

IMMIGRATION AND REFUGEE COMMITTEE
APPLICATION DATA SUMMARY SHEET



CHALDEAN FEDERATION OF AMERICA
Immigration and Refugee Committee
DIRECTIONS AND GUIDELINES
FOR
APPLICATION DATA SUMMARY SHEET

INTRODUCTION:

What is the Application Data Summary Sheet?

The Application Data Summary Sheet functions as the cover sheet for all applications. The attachment of the completed Application Data Summary Sheet signifies that the Application form has completed the Quality Assurance Review by CFA's designees. The *Application Data Summary Sheet* captures 18 critical data sets that will be transferred to an electronic spreadsheet or "CFA Immigration and Refugee Data Repository" to facilitate compilation and analysis of summative data needed for CFA's report to the US Department of State Immigrant and Refugee Council.

Why have we added this final step?

The CFA has added this final review and data input step to: (1) standardize the information collection and compilation process; (2) assure the accuracy and completeness of all data critical to advancing Iraqi refugees to the next stage in final resettlement; (3) capture, record and preserve vital statistics on causative or precipitating factors that led to flight; (4) identify relative needs in host country (e.g. provision of schooling; relief from the entry fees and exit taxes); and, to: (5) ensure sponsor and beneficiary confidentiality particularly those sensitive issues around causative factors related to the refugees' exit from their Iraqi homeland.

GENERAL GUIDELINES:

- Print all input in blue or black ink, using UPPER CASE LETTERS (all capital letters);
- Use a checkmark √ to record responses to the conditions listed in the Application Survey (Item #4 and Items #6-17)
- Double check for accuracy in Item 3 or the Total Numbers of beneficiaries and in Item #4 for correct designation of "Protected Status"
- Be certain that ALL causative or precipitating factors leading up to the final flight from Iraq are checked. (Items # 6-17)
- Kindly refrain from editorializing, interpreting, or making assumptions. When in doubt about an exceptional case or set of circumstances, do not hesitate to ask for guidance.
- Please remember that all information is confidential and is not for discussion anywhere, at any time.

SPECIFIC DIRECTIONS AND/OR GUIDELINES

Kindly note that the following set of directions describes and/or details the information needs for each of the eighteen (18) critical data sets in a sequence that aligns with the summative spreadsheet. This electronic spreadsheet will summarize data extracted from the *Application Data Summary Sheet* that you have provided.

Item 1: Case Number: Please write the first initial of the last name, the first initial of the first name of the Beneficiary, followed by the country code and the sequence number. For example: Joe Kassab who is a refugee applicant currently living in the host country of Syria will have the code: KJ-SY-followed by an assigned number which falls in the regular numeric sequence, or KJ-SY-00100.

Item 2: Number of Beneficiaries in a Family: Please enter the number counted as beneficiaries, taking care to keep all nuclear or immediate family together and including dependent elderly parents or minor children such as nephews, nieces etc., who may be residing with the beneficiaries. There is no upper limit on age of a son or daughter, provided they are not married, which would constitute another family.

Item 3: Number of Separated, Unaccompanied or Orphaned Minors: Please indicate the number of minors (age 21 and below) who meet these descriptive criteria

Item 4: Protected Status: Persons who have had an interview, or those who indicate they have been refused resettlement or have refused resettlement to a country not of their choosing, and/or those who have a UNHCR # are protected.

Item 5: UNHCR #: Kindly enter the UNHCR Number, double checking numbers and placement of hyphens (dashes) for accuracy.

REASONS FOR LEAVING IRAQ – Items 6-15: Kindly place a check mark in the box (es) of all applicable conditions based on your review of the responses recorded in the original questionnaire.

SPECIAL NOTES:

Item 12: Destruction or Looting of Home and/or Alcohol-related or other business: In this case restaurants, taverns or bars, and retail liquor, or full service food and beverage stores may have been destroyed because they violate Islamic *Sharia* related to abstinence from alcoholic beverages. Also many homes are occupied or confiscated by Islamists gangs and the owners dispossessed.

Item 14: Women And Girls At Risk: are those who may have suffered from sexual harassment (taunts, name-calling, unwelcome physical advances, and threats to their lives and safety (Their experiences may also fall within the Religious Persecution category if they were forced to wear the *hejab* or *kabaya* or otherwise observe the *Sharia*).

Item 18 and 19: Add or copy comments from “Evaluation Sheet” and identify extraordinary cases of violations of human rights.

CHALDEAN FEDERATION OF AMERICA
Immigration and Refugee Committee
Application Data Summary Sheet

1. CASE CODE: ____ - ____ - ____ COUNTRY OF REFUGE: _____

SPONSOR(S) NAME(S): _____
(Last) (First) (Middle Initial)

ADDRESS: _____

CITY: _____ STATE: _____ ZIP _____

TELEPHONE: (____) _____ MOBILE: (____) _____

E-MAIL ADDRESS _____ FACSIMILE: (____) _____

BENEFICIARY'S NAME: _____
(Last) (First) (Middle Initial)

2. Number Of Beneficiaries Per Family: _____

3. Number Of Separated/Unaccompanied/Orphaned
Minors: _____

4. Protected Status? Yes No

5. UNHCR # _____

REASON(S) FOR LEAVING IRAQ (CHECK ALL THAT APPLY)

6. Kidnapping?	<input type="checkbox"/>	7. Ransom?	<input type="checkbox"/>	8. Sexual Assault and/or Rape?	<input type="checkbox"/>	9. Retaliation for Collaboration with US and/or Coalition Forces	<input type="checkbox"/>
10. Religious Persecution?	<input type="checkbox"/>	11. Political Persecution?	<input type="checkbox"/>	12. Destruction or Looting of Home and/or Alcohol-related or other business?	<input type="checkbox"/>	13. No Local Integration Prospects or Older Refugee	<input type="checkbox"/>
14. Women and Girls At-Risk?	<input type="checkbox"/>	15. Survivor of Torture or Victim of Violence?	<input type="checkbox"/>	16. Special Medical Needs?	<input type="checkbox"/>	17. Family Re-unification CIRCLE THOSE THAT APPLY: Immediate Family; Minor in Extended Family; Dependent Parent(s)	<input type="checkbox"/>
18. ADDITIONAL COMMENTS							
19. EXTRAORDINARY CASE?							<input type="checkbox"/>